

Letheringham Parish Council

Annual Meeting of the Parish Council Monday May 18th, 2015 at 7.45pm Easton & Letheringham Village Hall

Public Forum

From 7.45pm residents are invited to give their views and question the parish council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting. SCC Councillor Bellfield, SCDC Councillor Snell and Police CSO Hassler are invited to report to the Parish Council on current issues relevant to residents.

Agenda

1. Elections
 1. To sign Declaration of Acceptance Forms as Councillors
 2. To elect councillors to the following posts for the coming year:
Chairman
Vice Chairman
 3. To sign Declaration of Acceptance Forms for these posts
2. Apologies
3. Declaration of Interests
4. Minutes
To consider approval of the minutes from the meeting of 30th March 2015
5. Matters of Report
6. Planning & Licensing Applications
To receive an update on current applications:
 1. Application No DC/15/0383/PN3
Site Seven Spar Farm
Proposal Prior notification of change of use of agricultural building (Building 1) to Use Class B8 (storage)
 2. Application No DC/15/0384/FUL
Site Seven Spar Farm
Proposal Change of use of agricultural building (Building 4) to Use Class B2 (industrial)

7. **Financial Report**
 1. Invoices for payment
 2. Financial report 01.04 – 18.05.15

8. **Audit Submission 2014/15**
 1. To approve section 1 – Accounting Statements
 2. To approve section 2 – Annual Governance Statements
 3. To approve the Audit Return Commentary
 4. To confirm the Reconciliation of Consolidated Accounts 2014/15

9. **Appointment of Clerk**
 1. To constitute the posts of Clerk and Financial Officer
 2. To appoint David Allan as Clerk

10. **Phonebox Defibrillator**
To consider information gathered and decide whether to proceed with the proposal to install a defibrillator in the phone box.

11. **B 1078**
To receive an update on the current situation and consider action to be taken.

12. **LPC Website**
To receive an update on the LPC website and agree content to be lodged there and responsibilities for updating and management.

13. **BBQ**
To consider a BBQ or other village social event and set a date.

Signed:Date:
Paul Clarke 08.05.2015
 Clerk to Letheringham Parish Council

Meetings are open to the public